



MEETING MINUTES
PRINCE'S LAKES TOWN COUNCIL
ADOPTION MEETING 2025 BUDGET
REGULAR MEETING MINUTES
PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164
October 21, 2024

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON
COUNCILOR CHARLIE BOURNE
COUNCILOR KEVIN HARRISON

COUNCILORS ABSENT: COUNCIL V. PRESIDENT BRYAN TEARMAN
COUNCILOR LINDSEY HENSON

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT: LEE ROBBINS

STAFF PRESENT: MARSHAL GREG SOUTHERS
UTILITES SUPT SCOTT BLACKWELL

PUBLIC PRESENT: MIKE GALLAMORE
ANDY TANNER
AMY CALVERT
JERERY NELSON

Council President Nelson called the Adoption Meeting to order at 6:00 pm followed by the Pledge of Allegiance

ADOPTION MEETING FOR 2025 BUDGET:

Clerk-Treasurer Erica Lyden-Giger stated this meeting was to adopt the 2025 Budget as presented, ask for any questions and approval. With no questions from the Council;

- Councilor Kevin Harrison motioned to adopt the 2025 Budget. Council President Councilor Charlie Bourne seconded the motion and passed unanimously.

Adoption hearing was adjourned

Council President Nelson called the regular meeting to order at 6:05 PM

PUBLIC FORUM:

- Andy Tanner spoke and asked if there was a way for a fourth full time officer to be able to be hired because his business got broken into and he doesn't feel there is always enough police coverage. Council president Greg Nelson stated that is an issue the Council will discuss with the salary ordinance.
- Mike Gallamore gave a report on the Party for the Parks Festival. The festival went better than expected and they were able to raise a little over \$8,000.00. Mr. Gallamore asked the Council if the Park Board was able to use the open land next to the Street Department for a dog park. A resident is going to donate funds to build the park and currently there is not enough available space in the parks to create one there. Discussion was made about rules for the dog park, accessing the park, deeding the land to the park board and insurance. He would also like to get started on the project next spring. Mr. Gallamore also stated the democrat on the park board has resigned and does not know if he can find another democrat. Town Attorney Lee Robbins stated he built the wording to waive political affiliation requirement into the ordinance establishing the park board, but a motion will need to be made to trigger that option.
- Council President Nelson motioned to allow Park Board to use requested area to create a dog park. Councilor Charlie Bourne seconded the motion and passed unanimously.
- Councilor Kevin Harrison motioned to waive political affiliation requirement for appointment for members of the Park Board. Councilor Bourne seconded the motion and passed unanimously.
- Jeremy Nelson addressed the Council and said he would like to establish and organize a Community Response Team. This Team would consist of residents that have the ability to help in the event of a natural disaster, major storm or any other emergency. Mr. Robbins wanted the Council to be aware if residents are going to use Town equipment in the event of an emergency, a policy will be need to be put in place. Mr. J. Nelson stated he does not want the team to use have to use Town equipment, but their own. Council agreed to allow Mr. J. Nelson to pursue and research more information to establish a Community Response Team. Mr. J. Nelson and Council President Nelson are going to work together to create a team and update the Council at the next meeting.

APPROVAL OF MINUTES:

- Council President Nelson motioned to approve the September 16, 2024 Regular Meeting minutes & 2025 Public Hearing Minutes. Councilor Bourne seconded the motion and passed unanimously.

TOWN MARSHAL REPORT:

Marshal Greg Southers was not at the meeting, he emailed Council his report.

WATER/WASTEWATER REPORT:

Superintendent Scott Blackwell presented the Council with is report and said they have an all-time efficiency rate of 84%. The 2024 water loss audit is complete. The Lead and Copper report is complete and they did not find any copper in the system and the report has been submitted. It was a report that took two years to complete. They reached substantial completion on the office portion of the building and the utility clerks will likely move out of Town Hall to the new building in November.

27% of customers have enrolled in Invoice Cloud and are paying online. Remington Tearman has passed his level one wastewater certification. Mr. Blackwell would like to offer Mr. Tearman a pay raise to \$26.00 per hour effective October 18, 2024.

Mr. Blackwell gave an update on the Nineveh Conservancy contract and he is meeting with our sales representative with Utility Supply and they will try to figure out best way to monitor their flow to the wastewater plant. He updated on the insurance claim for the lightning strike on the generator and still does not have a response. He gave a quote to turn one of the old pole barns into the new wastewater building. The work would include to put a new front on the pole barn, install three garage doors, new concrete floors, a wash bay and divider wall and will cost \$52,707.56.

- Councilor Harrison motioned to approve a pay increase to Remington Tearman to \$26.00 per hour effective October 18, 2024. Council President Nelson seconded the motion and passed unanimously.
- Council President Nelson motioned to approve the remodel of the old pole barn to make a new wastewater building in the amount of \$52,707.56. Councilor Harrison seconded the motion and passed unanimously.

STREET DEPARTMENT REPORT:

Councilor Harrison stated he, Mr. Bourne and Mr. Nelson conducted interviews for the new street department supervisor and recommended offering the position of to Jeff Stookey. After discussion;

- Councilor Bourne motioned to approve offering the position of street department supervisor to Jeff Stookey in the amount of \$45,000.00 and after a 60 day performance review a pay increase to \$47,500. Council President Nelson seconded the motion and passed unanimously.

CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented General, Utilities, September 26, 2024 & October 10, 2024, allowance docket claims and ask the Council for approval in the amounts of \$165,463.80 \$346,954.83, \$39,855.41, \$423,203.92. Mrs. Lyden-Giger stated she received the invoice from F5 and Associates for the utility office’s furniture this morning and would like the be able to pay the claim ahead of the next month’s meeting because the vendor will be on site in the morning. Mrs. Lyden-Giger also stated she received notice from the Bank of New York Mellon and they no longer will accept paper checks as payments and require ACH for payment. Mrs. Lyden-Giger asked for Council approval to start paying Bank of New York Mello via ACH. Mrs. Lyden-Giger also presented the 2025 Anthem renewal and asked for approval, she stated the plan is going up less than 2%.

- Council President Nelson motioned to approve all claims as presented. Councilor Bourne seconded the motion and passed unanimously.
- Council President Nelson motioned to approve F5 & Associates claim for \$12,381.00 as presented. Councilor Harrison seconded the motion and passed unanimously.
- Council President Nelson motioned to approve to pay Bank of New York via ACH. Councilor Harrison seconded the motion and passed unanimously.
- Council President Nelson motioned to approve 2025 Anthem renewal as presented. Councilor Bourne seconded the motion and passed unanimously.

ATTORNEY’S REPORT:

Mr. Robbins presented a resolution amending the Town’s employment manual to reflect department heads have to give a 21 day notice when terminating employment instead of 60 days. Mr. Robbins also presented the easements for the new water line project and asked for approval for Clerk-Treasurer to pay claims ahead of next council meeting.

- Councilor Bourne motioned to approve Resolution 2024-06 as presented. Council President Nelson seconded the motion and passed unanimously.
- Council President Nelson motioned to authorize Clerk-Treasurer to pay land owners prior to the next meeting for easements as presented. Councilor Bourne seconded the motion and passed unanimously.

OLD BUSINESS:

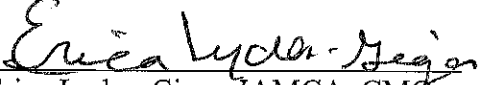
Mr. Blackwell said he had a meeting with our rate consultant and we should not need a wastewater rate increase for three years. There would likely need to be a water rate increase at around \$3.00 - \$5.00 to help pay for the new 1.5 million gallon water reservoir.

NEW BUSINESS:

- No new business

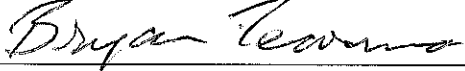
With no further business before the Prince's Lakes Town Council, Council President Nelson motioned to adjourn at 7:55 pm Councilor Bourne seconded the motion and carried unanimously.

Respectfully submitted,



Erica Lyden-Giger, IAMCA, CMO
Clerk-Treasurer

Council:

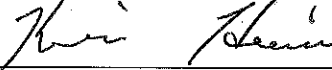
Council President Greg Nelson



Council Vice President Bryan Tearman



Councilor Charlie Bourne



Councilor Kevin Harrison

Councilor Lindsey Henson