

**MEETING MINUTES**  
*PRINCE'S LAKES TOWN COUNCIL*  
**PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164**  
**September 21, 2020**

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON  
VICE PRESIDENT MIKE GALLAMORE  
COUNCILOR TROY MEADOWS  
COUNCILOR PHILIP MONTARSI  
COUNCILOR KAREN HARRISON

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT: LEE ROBBINS

STAFF PRESENT: MARSHAL GREG SOUTHERS  
WATER SUPT SCOTT BLACKWELL  
STREET SUPERINTENDENT AREC BURTON

**GUEST PRESENT:** Jon Query with HWC

**PUBLIC PRESENT:** Dennis Butterfield  
Jo Ellen Adcock

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

**GUEST SPEAKERS:**

Jon Query with HWC presented the council with invoices for Division A, which is the tank fabrication, booster station pumps, high service pumps, electrical and site work – Phoenix Fabricators, for Pay Application #6 in the amount of \$376,431.75. Division B – the primary items on this pay application include the work at the pressure reducing valve vaults at Graves Road, Nineveh Road, and Peoga Road along with stored materials for the vaults – Sub-Surface of Indiana, for Pay Application #5 in the amount of \$155,968.93. Mr. Query also presented the Council with a change order reduction for Division B in the amount of \$5590.15 to reduce the size of the vault on Graves Road and Peoga Road. Mr. Query also presented the Council with the Asset Management Plan that is required by State Revolving Fund to be completed before the last draw on the loan. Eric Smith with HCW sent Town Attorney Lee Robbins the Asset Management Plan for review.

- Council President Nelson made a motion to approve Pay Application #6 Division A in the amount of \$376,431.75 and Pay Application #5 Division B for \$155,968.93 Councilor Troy Meadows seconded the motion and passed unanimously.
- Council President Nelson made a motion to approve a change order for decrease amount of \$5590.15 Councilor Meadows seconded the motion and passed unanimously.

Clerk-Treasurer Erica Lyden-Giger presented the Council with a State Revolving Fund Disbursement Request #22 for HWC in the amount of \$29, 156.

- Council President Nelson made a motion to approve a State Revolving Fund Disbursement Request #22 for HWC in the amount of \$29, 156. Councilor Meadows seconded the motion and passed unanimously

Water Superintendent, Scott Blackwell spoke on the need to paint the new water tower. The Town of Trafalgar does not want the name Prince's Lakes on the new water tower since the tower is in their town. Mr. Blackwell suggests having an American Flag painted on the tower, it will cost \$4500. After discussion:

- Council Vice-President Mike Gallamore made a motion to have two American flag's painted on the new water tower in Trafalgar. Councilor Philip Montarsi seconded the motion, and passed unanimously.

### **PUBLIC FORUM:**

Dennis Butterfield presented the Council with an estimate he acquired to have the basketball court resurfaced.

Discussion was made about upgrading the Parks and equipment, after discussion, Council President Nelson wants to get companies to come out to the site and look at court in order to get a better understanding if the court needs resurfaced or completely redone. More discussion will be made about the Parks on Thursday September 24, 2020 Planning Session.

### **APPROVAL OF MINUTES:**

- Council President Nelson made a motion to approve the July 20, 2002 Special Session minutes and the August 17, 2020 Regular Meeting minutes. Councilor Montarsi seconded the motion and passed unanimously.

### **TOWN MARSHAL REPORT:**

Marshal Greg Southers spoke, Travis Derrett paid to get the new SOPs and Rules and Regulations printed. Marshal Southers was able to get the new ballistics vests ordered, he is going to purchase 5 new body cams. There was dog attack. The same dog has been in 5 or 6 other attacks. Animal Control will not do anything about the dog. Marshal Southers is going to get in contact with Mr. Robbins regarding the dog. There has been some drug activity on Gerking Drive, on the boarder of Johnson and Brown Counties. Those people are now camping in tents and burning trash. Marshal Southers is going to look into this more. Marshal Southers spoke about Trunk-or-Treat. He is going to have the cars spaced out a little farther than normal, and times will be 5:00 pm – 8:00 pm. Marshal Southers and Clerk-Treasurer Erica Lyden-Giger are going to head up Trunk-or-Treat.

### **WATER/WASTEWATER REPORT:**

Superintendent Scott Blackwell spoke presented the council with claims for Water and Wastewater in the amount \$331,035.13

- Council President Nelson made a motion to approve claims for Water and Wastewater in the amount of \$331,035.13 and Councilor Meadows seconded the motion and passed unanimously.

Mr. Blackwell spoke about how they are helping SCI REMC locate the lines for the new fiber optics. Mr. Blackwell also spoke about the trouble with the new meter reader system having an issue. The meter company is looking into the problem. Mr. Blackwell informed the Council that the water tower project is ahead of schedule, it should be completed this year. The State Revolving Funds have approved the purchase of a new truck using the remaining funds.

Mr. Blackwell spoke about the new process for water/wastewater payment plans. The resident will have 10 days to respond to the payment plan letter, and will have a 6 month payment plan. 115 letters were mailed. On a normal month there are around 80. Water efficiency went down a little, due to flushing of lines.

Council Vice-President Gallamore spoke about pursuing the Edinburgh project to supply them with water. The Town's engineering team has made plans. There are a few acers of farmland that will be developed. Mr. Gallamore has asked HWC to figure out how long it would be before the Town would recoup the initial investment.

### **STREET DEPARTMENT REPORT:**

Superintendent Arec Burton spoke about the paving grant. It opens September 25, 2020 and has 30 days to submit the grant. Mr. Burton is also going to get bids to bring the bathrooms to ADA compliant.

## **CLERK-TREASURER REPORT:**

Clerk-Treasurer Erica Lyden-Giger presented the council with claims for the Town in the amount of \$447,420.35

- After discussion, Council Vice-President Gallamore made a motion to approve claims for the Town in the amount of \$447,420.35 Council President Nelson seconded the motion and passed unanimously.

Council President Nelson opened the sealed bids for the new roof on Town Hall. DuraMax Roofing & Construction: \$12,996.16. GP Construction LLC: \$14,958.98. Acers Construction: \$16,286.96 + \$50 a sheet per decking. SPG Roofing and Restoration: \$17,432.00 to add gutters & downspouts \$4,813.25

Attorney Lee Robbins is going to look over the bids.

Mrs. Lyden-Giger presented the Council with Ordinance 2020-2 AN ORDINANCE AMENDING ORDINANCE 353 - PROVIDING FOR THE USE OF CREDIT CARDS BY DESIGNATED OFFICIALS AND EMPLOYEES OF THE TOWN OF PRINCE'S LAKES, INDIANA.

Mrs. Lyden-Giger also presented the Council with Ordinance 2020-3 AN ORDINANCE AMENDING ORDINANCED 256 TO INCREASE TOWN DEPARTMENT HEAD SPENDING LIMIT

- Council President Nelson made a motion to adopted Ordinance 2020-2 and Ordinance 2020-3 on first reading. Councilor Meadows seconded the motion and passed unanimously.
- Council President Nelson made a motion to suspend the rules and adopted Ordinance 2020-2 and Ordinance 2020-3 on second and final reading. Councilor Meadows seconded the motion and passed unanimously

## **ATTORNEY'S REPORT:**

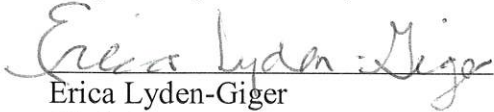
Mr. Robbins spoke about the Town's offer to Doug Payne to purchase the property on Lilly Lane. The original offer was to purchase the property with the contingency that the house was to be torn down and the property was to be cleaned up. Mr. Payne now wants to remodel the house and use it as a garage and workshop. Councilor Montarsi ask if the letter sent out to the neighbors about the property stated the purchaser must tear down the house and clean up the lot. Mr. Robbins verified the letter did state the house must be torn down. Marshal Southers talked about the condition of the house. The second story has caved in, and the house rest of the house is in bad shape. After discussion, Mr. Robbins is going to have Mr. Payne attend the October Town Council meeting.

**NEW BUSINESS:**

Council President Nelson presented to the Council the names of the new members he would like to appoint to the Planning Commission.

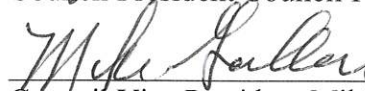
- Council President Nelson made a motion to appoint Troy Meadows, Greg Nelson, Layman Boyd, Kevin Aders, Dan Kramer and Donna Kramer to the Planning Commission. Council Vice-President Gallamore seconded the motion and passed unanimously.
  
- Council Vice President Gallamore made a motion to adjourn. Councilor Meadows seconded the motion and carried unanimously. The meeting adjourned at 8:13 pm.

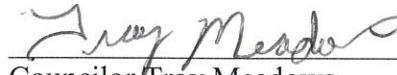
Respectfully submitted,

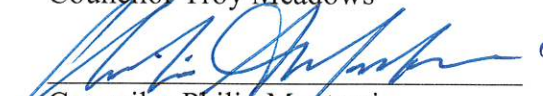
  
Erica Lyden-Giger  
Clerk-Treasurer

Council:

  
Council President Council President Nelson

  
Council Vice President Mike Gallamore

  
Councilor Troy Meadows

  
Councilor Philip Montarsi

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Councilor Karen Harrison